



MUSKEGO POLICE DEPARTMENT

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Chief of Police
Richard Rens

PRESS RELEASE

April 24, 2020

***** For Immediate Release *****

As of 8:00am today, Friday, April 24, 2020, the definition of *delivery and mailings* and *curb-side pick-up* for *Minimum Basic Operations for non-essential businesses* has been modified by the Governor's latest order. If your business is able to operate under these modified guidelines, you may open. Here is the text from the Governor's Order:

Minimum Basic Operations. For the purposes of this Order, Minimum Basic Operations include the following, provided that employees comply with Social Distancing Requirements, to the extent possible, while carrying out such operations:

a. Basic functions. The minimum necessary activities to maintain the value of the business's inventory, preserve the condition of the business's physical plant and equipment, ensure security, process payroll and employee benefits, or for related functions, including where these functions are outsourced to other entities.

b. Facilitating remote work. The minimum necessary activities to facilitate employees of the business being able to continue to work remotely from their residences.

c. Employee designation. Non-essential businesses and operations must determine which of their workers are necessary to conduct Minimum Basic Operations and inform such workers of that designation.

d. Delivery and mailings. Minimum Basic Operations may include fulfilling nonessential deliveries, mailing parcels, or receiving parcels if all of the operations are performed by one person in a room or confined space, including a car or truck. Delivery or parcel services may not require a signature by the recipient. Suppliers to non-essential businesses and supply chains for nonessential businesses are non-essential and shall only operate under Minimum Basic Operations to provide goods or services to other non-essential businesses operating under this section.

e. Curb-side pick-up. Minimum Basic Operations may include curb-side pick-up of goods, if all of the operations are performed by one person in a room or confined space at a time, including a car or truck. Goods must be purchased online or by phone before pick-up. The goods must be pre-packaged by the manufacturer, distributor, or store. The store may not require a signature by the customer. The store must schedule pick-ups to ensure

... to provide protection, enforcement of laws and service for the citizens of the City of Muskego

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compliance with Social Distancing Requirements as defined in section 16 of the Safer at Home Order. Suppliers to non-essential businesses and supply chains for non-essential businesses are non-essential and shall only operate under Minimum Basic Operations to provide goods or services to other non-essential businesses operating under this section.

f. Arts and craft stores. *Arts and craft stores may offer curbside pick-up as described in section 14.e. More than one staff member, but no more than the minimum number of staff necessary, may work at the store solely for filling orders for materials for making personal protective equipment (i.e. homemade facemasks). The additional staff allowed in this section may not sell, package, or assist in any way with the sale of items not necessary for making personal protective equipment. All staff working to fulfill or process orders for personal protective equipment must comply with all requirements in Section 2.b.i. and 2.b.ii. of this Order.*

g. Aesthetic or optional exterior work. *Minimum Basic Operations may include aesthetic or optional exterior residential construction and lawn care, if all the operations are performed by one person in a room or confined space, including a car or truck. No more than one employee or worker may be on the site at a time. Services may not require a signature by the recipient. Aesthetic or optional exterior work requiring more than one person on the site are prohibited.*

Remember, if you open, you will still need to:

- Restrict the number of workers present on premises to no more than is strictly necessary to perform the essential operation.
- Increase standards of facility cleaning and disinfection to limit worker and patron exposure to COVID-19, as well as adopting protocols to clean and disinfect in the event of a positive COVID-19 case in the workplace.
- Adopt policies to prevent workers from entering the premises if they display respiratory symptoms or have had contact with a person with a confirmed diagnosis of COVID-19.

Thank you Muskego, for continuing to do your part to help us all make it through these difficult times.

Sincerely,

Chief Richard Rens