

**Little Muskego Lake Protection and Rehabilitation District
Annual Meeting Agenda for October 4, 2018**

Call to Order

Pledge of Allegiance

Meeting Notice

2017 Annual Meeting Minutes (follows this agenda)

Chairpersons Report

Election: Commissioner

Resolution #1: Approval of 2019 Annual LMLD Meeting – 10/3/19

Presentation of the 2017 Audit

Treasurers Report and Presentation of the 2019 LMLD Budget

Resolution #2: Approval of the 2019 LMLD Budget & Annual Assessment

Old Business

New Business

Public Comment

Adjournment

Little Muskego Lake Protection and Rehabilitation District

Annual Meeting Minutes for October 5, 2017

Call to Order:

Call to order: Meeting was called to order at 7:01pm at the Muskego City Hall, City of Muskego, W182 S8200 Racine Avenue, Muskego, WI 53150

Roll Call Present: Tom Reck, Steve Olson, John Engelhardt, Mark Moriarty, Sam Micale, Fay Amerson

Absent: Keith Hammitt

Pledge of Allegiance:

All present recited the Pledge of Allegiance to the United States of America.

Meeting Notice:

Meeting was properly posted at City Hall, with the media and on the City web site with the City of Muskego as appropriate.

Minutes:

Minutes for the 2016 annual meeting were reviewed. Terry Scott motioned to approve the minutes. Pete Planton seconded. Minutes from the 2016 annual meeting were approved.

2016 Audit:

In the absence of Robert Kabitzke, from Scrima, Kabitzke & Co, SC, Sam Micale reviewed the audit which was based for December 31, 2016 for accounting information. As of the end of 2016, our assets were \$616,361, compared to \$560,296 in 2015.

Chairpersons Report:

Tom Reck gave the chairpersons report. Key Highlights:

- 1) Working on drawing the lake down 84 inches by the early October and maintain that throughout the fall, until the lake freezes. LMLD budgeted \$50,000 for this activity, but because of support from the city and DNR funding, we will accomplish this around half of our budget. We expect the lake to be back to normal operations for the summer of 2018.
- 2) Weed Removal (846 loads) was less than past years – 973 loads in 2016 and 901 loads in 2015. We expect, because of the draw down, the weeds to be less abundant in 2018 and will spray in the spring, but not as much as we have in the past – more cost savings to LMLD.
- 3) 2017 initiatives focus on Starry Stonewart:

Discover

1. Identify specific area within the lake of the invasive species
2. Inspections on a regular basis (weekly, monthly)

Eradicate

3. Snuba Dive Hand Pulling
4. Draw-down Fall 2017 to 17”

Prevent

5. Boat inspections into the lake at all launches
6. Boat wash and inspections out of the lake at Idle Isle
7. Dedicate a Conveyor to Hillview Bay only

Inform

8. Association meetings

9. Newsletter(s)
10. Newspaper
11. Social Media
- Fund Raise**
12. Grants
13. Individual or Association pledges

Resolution #1:

The LMLD board of commissioners schedules the 2018 annual lake district meeting to be held October 4, 2018. Patrick Moore motioned to accept this resolution and Pete Planton seconded the motion. Resolution was approved.

Election: Commissioner

Mark Moriarty and Bob Bueckers were nominated to replace Chris Klemz as commissioner. Ballots were distributed and a vote was taken. Mark Moriarty received 23 votes and Bob Bueckers received 5. Mark Moriarty was elected as the new commissioner for three years.

Treasurers Report and 2018 LMLD Budget:

Steve Olson presented the 2018 budget. We remain debt free and are in very good financial health. Because of our asset position, we were able to lower the lake fees for 2018 by 5%. The on-lake residents will pay \$380 and the off-lake residents will pay \$76 in fees.

Resolution #2:

Approval of the 2018 LMLD budget and corresponding annual assessments. Ken Hendricks motioned to approve this resolution, it was seconded by Bob Bueckers. The Budget was approved.

New Business:

No old business to discuss.

New Business:

No New business to discuss.

Adjournment:

Patrick Moore moved to adjourn. Pete Planton seconded. Adjourned at 8:27 p.m.

Little Muskego Lake Protection & Rehabilitation District
Proposed Budget for 2019

	2017 Budget	2017 Actual	2018 Budget	2018 Actual	2019 Budget
		As of July 31, 2017		Through 8/31/2018	
REVENUE					
Lake District assessment	\$309,082	\$309,928	\$293,628	\$210,000	\$251,129
Grant DNR Asset Purchase		\$52,414		\$750	
SSW Rapid Response	\$20,000	\$16,336	\$3,000		
Interest income	\$200	\$252	\$200	\$203	\$200
Total Revenue	\$329,282	\$378,930	\$296,828	\$210,953	\$251,329
OPERATING EXPENDITURES					
REDUCTION OF DEBT					
Principal	\$0	\$0	\$0	\$0	\$0
Interest	\$500	\$0	\$200	\$0	\$0
GENERAL & ADMINISTRATIVE					
Accounting Fees	\$3,500	\$2,780	\$3,500	\$1,330	\$3,000
Annual Filing Fees	\$0	\$0	\$0	\$10	\$10
Audit Fees	\$3,000	\$3,100	\$3,100	\$0	\$3,200
Advertising	\$250	\$52	\$250	\$0	\$250
Bank Service Charge	\$60	\$81	\$60	\$43	\$90
Building supplies & maint	\$100	\$0	\$100	\$0	\$100
Conservancy property maint	\$100	\$0	\$100	\$0	\$100
Dues & conferences	\$200	\$0	\$200	\$0	\$200
Direct Deposit Fees	\$0	\$338	\$400	\$144	\$400
Insurance	\$6,200	\$7,246	\$6,200	\$3,375	\$7,500
Office expense	\$100	\$0	\$100	\$0	\$100
Postage and Billing Costs	\$3,500	\$842	\$1,500	\$0	\$2,000
Newsletter Cost	\$2,500	\$3,282	\$2,700	\$1,400	\$3,400
Utilities	\$550	\$429	\$600	\$203	\$600
Property Tax	\$50	\$50	\$50	\$0	\$50
Legal fees	\$200	\$0	\$200	\$0	\$200
SPECIAL PROJECTS					
Fireworks	\$7,000	\$7,000	\$10,000	\$7,000	\$15,000
Lake management plan	\$0	\$10,750	\$0	\$0	\$0
Watershed Management	\$0	\$0	\$0	\$0	\$0
Road for tipping	\$1,500	\$0	\$1,500	\$0	\$0
Aquatic Plant Program - Starry Stonewart	\$50,000	\$0	\$0	\$0	\$0
Harvester Acquisition / Maintenance	\$30,000	\$0	\$30,000	\$0	\$30,000
Lake Draw Down Costs	\$0	\$49,213	\$0	\$0	\$0
AQUATIC PLANT MANAGEMENT					
Boat Inspection Wages	\$2,400	\$1,104	\$2,400	\$1,807	\$2,400
DNR Wages	\$2,000	\$0	\$2,800	\$0	\$2,800
Wages	\$56,000	\$48,360	\$56,000	\$11,974	\$56,000
Employee Benefit	\$5,000	\$29	\$2,000	\$0	\$1,000
Employes Taxes-Wages	\$5,000	\$4,921	\$5,000	\$1,521	\$5,000
Subcontract Labor and Temporary Help	\$45,000	\$7,838	\$48,000	\$0	\$48,000
Worker's comp ins	\$3,000	\$2,650	\$3,000	\$1,856	\$3,000
Gasoline & oil	\$12,000	\$8,798	\$12,000	\$3,073	\$10,000
Repairs & Maintenance	\$15,000	\$25,082	\$25,000	\$10,257	\$25,000
Permit Application Fee	\$3,200	\$0	\$3,200	\$1,270	\$3,200
Priority Lakes Management	\$0	\$1,400	\$0	\$0	\$0
Scuba Certification	\$1,000	\$0	\$1,000	\$0	\$0
Truck Maintenance & Lease Payments	\$16,000	\$25,200	\$20,000	\$10,730	\$25,000
Tipping Fees and Permits	\$2,500	\$10,000	\$15,000	\$0	\$5,000
Weed control Chemicals	\$50,000	\$39,565	\$50,000	\$1,080	\$90,000
Total operating expenditures	\$327,410	\$260,110	\$306,160	\$57,073	\$342,600
Net Income	\$1,872	\$118,820	-\$9,332	\$153,880	-\$91,271
ASSESSMENT REVENUE FORMULA					
City of Muskego (15% of Total)	\$46,362	\$46,362	\$44,044	\$44,044	\$37,669
482 on lake units	\$192,800	\$192,800	\$183,160	\$183,160	\$156,650
874 off lake units (1/5 value of on lake units)	\$69,920	\$69,920	\$66,424	\$66,424	\$56,810
	\$309,082	\$309,082	\$293,628	\$293,628	\$251,129
On Lake Residents Fees	\$400	\$400	\$380	\$380	\$325
Off Lake Fees	\$80	\$80	\$76	\$76	\$65