



# LAND DISTURBANCE APPLICATION

Permit Ref#:

Date:

Job Address:

Owner:

Owner Ph:

Contractor Information:

Contractor:

Address:

Phone Number:

City:

State:

Zip:

**Type of Land Disturbing Activity:** *(check all that apply)***Amount of area being disturbed:** Excavating or filling ----->

: Cubic Yards

 Trenching ----->

: Lineal Feet

 Grading or removal of ground cover ----->

: Square Feet

By submitting this permit the applicant above agrees to comply with all applicable codes, statutes, ordinances, and with all the conditions of this permit. Further, applicant agrees to allow City staff reasonable access to the property affected by this permit, if necessary, to verify compliance with the applicable Municipal Codes and understands that the issuance of this permit creates no legal liability, expressed or implied, on the Department or Municipality and certify that all the above information is accurate.

## SCHEDULE OF FEES

Fee (See Fee Schedule Below for Proper Input)

**TOTAL****Add the following fees below that pertain to your project and enter the total above:**

Lots not associated with residential or commercial construction: \$150 Base Fee + add \$10/acre for each acre over 4 acres of disturbance

1 &amp; 2 Family Lots: \$150

3 Family Residential +: \$200 Base Fee + add \$8 for each 1,000 square feet of disturbance up to a maximum permit fee of \$2,000

Commercial, Industrial, and Institutional Lots: \$300 Base Fee + add \$8 for each 1,000 square feet of disturbance up to a maximum permit fee of \$2,000

## PERMIT REQUIREMENTS

**Activities Requiring a Land Disturbing Permit**

- \* Disturbing areas over 2,000 sq. ft.
- \* Disturbing any size area near stream, water body, drainage way or wetland.
- \* Filling over 50 cubic yards.
- \* Trenching over 300 lineal feet.
- \* Any other activity, which the inspector has deemed may create a condition requiring the implementation of erosion control measures.

**Submittal Requirements (The following Must be drawn to scale on a map or survey)**

- \* Location of proposed work.
- \* Grade changes: (show proposed contours and existing contours) slopes cannot exceed 2' horizontal to 1' vertical. All elevations shall be to USGS datum(NGVD 1929)
- \* Erosion control plan.
- \* Location of stream, water body, drainage way, wetlands, and floodplain.
- \* Any other information pertinent to grading (e.g., retaining walls, driveways). A zoning permit is also required for retaining walls and driveways.
- \* If applicable, a copy of the DNR approval per the info below.

**Department of Natural Resources Permit may be required if:**

- \* Disturbing 1 acre of land or over and/or disturbing more than 10,000 square feet of land on the bank of a waterway.
  - \* Pond construction within 500 feet of a waterway or connected to a waterway.
  - \* Construction of a Bridge or Culvert to cross a waterway.
  - \* Dredging material from the bed of a waterway and/or Discharge of fill into a wetland.
  - \* Permitting Info from the DNR found here: <http://dnr.wi.gov/topic/stormwater>
- Triple permit fees will be assessed if work is started without a valid permit.

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