



TEMPORARY SIGN PERMIT APPLICATION

Date: Job Address: Applicant: Applicant Ph: Business Name: Email:

SIGN DETAILS:

Location of Sign: Sign Face Height: Sign Face Width: Total Display Area:
Square Feet (Width x Height of Signage)

Other Pertinent Details of Note:

Installation Date: Removal Date:

By submitting this permit the applicant above agrees to comply with all applicable codes, statutes, ordinances, and with all the conditions of this permit. Further, applicant agrees to allow City staff reasonable access to the property affected by this permit, if necessary, to verify compliance with the applicable Municipal Codes and understands that the issuance of this permit creates no legal liability, expressed or implied, on the Department or Municipality and certify that all the above information is accurate.

SCHEDULE OF FEES

There is no charge for temporary signs in the City of Muskego as long as the code requirements outlined below are met.

PERMIT REQUIREMENTS

Temporary signs cannot exceed 64 square feet in size and are allowed up for fifteen (15) day time periods. Temporary signs can only be allowed on a property up to five (5) times in a calendar year per tenant. The five (5) - fifteen (15) day periods can be grouped together or spread out through the year. Please contact the Planning Services Division for further details or with questions. Signs can be located on a building or on private property but cannot be located in a road right-of-way, easement, or in a vision corner.

Submittal Needs:

- * Completed "Temporary Sign Permit Application"
- * Detailed drawing (with dimensions) of the proposed sign(s).
- * Site plan and/or building elevation showing the proposed location of the sign(s).

Feel free to email the application and submittal requirements to zoning@cityofmuskego.org for approval at anytime.